



REGIONAL OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN: SECTOR-16, FARIDABAD
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NOTICE

With reference to the list uploaded on the ESIC website www.esic.nic.in on console No. 1889/2017 in respect of the candidate finding place in select list for the post of Upper Division Clerk, the Competent Authority has fixed the dates for document verification as per details given below:-

Select list Sr. No. 1 to 45 on dated 22-11-2017

Select list **Sr. No. 46 to 91 on dated 23-11-2017**

Important Note:

1. The candidates shortlisted for verification must bring all original document in support of their eligibility criteria for the concerned post at the time of verification. One set of self attested documents in support of their education qualification and following additional documents are required at the time of Document Verification:-
 - i) Print of Online application
 - ii) Copy of Admit Card
 - iii) Copy of Photo Identity documents viz-Aadhar Card, PAN Card, Driving License, Voter Card or any others photo identity proof.
 - iv) Date of Birth Certificate
 - v) Caste Certificate (SC/ST/OBC) issued by appropriate Authority (in case of OBC category, latest OBC certificated in prescribed Performa along with Form of Declaration as appended on uploaded at Annexure-A and Annexure-B. The candidate must bring the latest OBC Certificate in the prescribed format issued by the Competent Authority.
 - vi) Disability Certificate in case of person with Disability (PWD).
 - vii) Discharge Certificate in case of EX-SM.
 - viii) The candidate already working in Government Service is required to produce No Objection Certificate (NOC) at the time of verification.
2. Calling of candidates for documents verification does not confer any right upon candidate for his/her appointment to the concerned post. The candidature of candidates is purely provisional. If at any stage, it is found that he/she is involved in any malpractices in the examination process, his/her selection/appointment shall be summarily cancelled and appropriate legal action shall be initiated against him/her.
3. Candidate will have to make their own arrangement of stay and no TA/DA is admissible for the same.
4. The instruction for document verification to provisionally eligible candidates is also being sent through their mailing address.

Dated: 15-11-2017


(ANIL KUMAR RANGA)

Deputy Director

For Addl. Comm. and Regional Director

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town _____ in District/Division _____ in the _____ State/Union Territory _____ belongs to the _____ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____*.

Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993**.

Date _____

District Magistrate/ Deputy
Commissioner etc.

Seal of Office

*- **The Authority issuing the Certificate may have to mention the details of Resolution of Government of India, in which the Caste of candidate is mentioned as OBC.**

** - As amended from time to time.

Note: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue Caste/Tribe Certificate Certificates:

i.	District Magistrate / Additional District Magistrate/ Collector/ Deputy Commissioner / Additional Deputy Commission/ Dy. Collector / 1 st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Assistant Commissioner/ Taluka Magistrate / Executive Magistrate.
ii.	Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
iii.	Revenue Officers not below the rank of Tehsildar.
iv.	Sub-Divisional Officers of the area where the applicant and or his family normally resides.

Note-I a. The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

b. The authorities competent to issue Caste Certificate are indicated below:-

- i. District Magistrate / Additional Magistrate / Collector / Dy. Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
- ii. Chief Presidency Magistrate / Additional Chief Presidency Magistrate/ Presidency Magistrate.
- iii. Revenue Officer not below the rank of Tehsildar
- iv. Sub-Divisional Officer of the area where the candidate and/or his family resides.

Note-II The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

Note-III The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per Annexure 'A' above issued by the competent authority on or before the Closing Date as stipulated in this Notice.

Form of declaration to be submitted by the OBC candidate (in addition to the community certificate)

I Son/daughter of Shri.....resident of village/town/city..... district..... state.....hereby declare that I belong to the.....community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that I do not belong to persons/ sections/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 200, O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008 and OM No. 36033/1/2013-Estt. (Res.), dated: 27th May, 2013.

Signature:.....

Full Name:.....

Address